

I. **Montana Southern Baptist Women (MSBW)** ^{01/18} **Organizational Guidelines**

NAME: Montana Southern Baptist Women (MSBW). MSBW is the Woman's Missionary Union (WMU) organization for the state of Montana.

PURPOSE: MSBW leads others to spend time with Jesus, speak about Jesus, and serve like Jesus.

MEMBERSHIP: Women who participate actively in a church affiliated with the Montana Southern Baptist Convention are entitled to membership in MSBW.

LEADERSHIP: The MSBW Leadership Team consists of a president, a director, and a core of appointed leaders from across the state.

In addition, past presidents and directors of MSBW serve as an Advisory Group to the current president and director. The current president chairs the Advisory Group.

QUALIFICATIONS: Each MSBW Leadership Team member must meet the following qualifications. She:

- Is a believer in Christ who demonstrates a Christian lifestyle.
- Actively participates in a church affiliated with the Montana Southern Baptist Convention.
- Is called of God to serve in the role she assumes.
- Is a team player who values others as herself.
- Possesses skill relative to the task for which she is responsible.

ELECTION: A nominating committee, consisting of five MSBW members, shall be appointed by the MSBW Director. The committee shall consist of the MSBW Director, two MSBW Leadership Team members, and two MSBW members at large. The committee shall meet annually to nominate a candidate for the office of president.

In addition to the qualifications cited above, qualifications for the office of president include experience with and participation in Woman's Missionary Union (WMU).

The nominating committee shall present the name of the nominee for vote at the annual meeting of the MSBW. Nominations may also be made from the floor. The president is elected by the MSBW members present in the annual meeting. The nominee receiving the majority of votes shall be elected.

Montana Southern Baptist Women Organizational Guidelines

The president will be elected at the annual meeting and serves from January through December. The term will begin in January following the annual meeting. She may be re-elected annually for a maximum of five years, excluding her president-elect term.

The nominating committee will also present to the annual meeting the name of a nominee for the office of president pro tem. The president pro tem is elected at the annual meeting to fill the term of the president in the event that the president is unable to complete it. The president pro tem will serve out the president's year and a new president will be elected at the next annual meeting. The president pro tem may be elected as president.

In the final year of the president's eligibility, the nominating committee shall also present for consideration the name of a president-elect who will serve alongside the president for the remaining months of the president's term. She will assume the office of president the following January. Nominations may also be made from the floor. The president-elect is elected by the MSBW members present in the annual meeting.

APPOINTMENTS: In addition to the president's election, remaining members of the MSBW Leadership Team are appointed in the following manner:

- Director: Elected by the MSBW Leadership Team
- Team members: Appointed by the director, in consultation with the president and with the approval of the current MSBW leadership team members.

POLITY: For matters pertaining to polity, decisions shall be made by the director, in consultation with the president and, as necessary, members of the Advisory Group and/or MSBW Leadership Team.

PARLIAMENTARY PROCEDURE:

Roberts Rules of Order, Newly Revised shall be the authority in all questions of parliamentary procedure.

Montana Southern Baptist Women Organizational Guidelines

RELATIONSHIPS: MSBW works cooperatively with Montana Southern Baptist churches and associations, the Montana Southern Baptist Convention, SBC state conventions and national entities (particularly LifeWay Christian Resources, the North American Mission Board, the International Mission Board and Woman's Missionary Union), and other Great Commission partners in fulfilling her purpose.

The president and the director are authorized to represent Montana Southern Baptist Women at state, national and international meetings of the above organizations.

MEETINGS: MSBW gathers for the following purposes:

- Annual meeting—to conduct the business of MSBW. The annual meeting is open to members and guests who wish to attend. All members present shall constitute a quorum at this meeting.
- Semi-annual leadership retreats (two per year)—to focus the current MSBW Leadership Team. Primarily spiritual in nature, the retreats allow concentrated time for updating, evaluating, visioning, and planning by Leadership Team members.
- Small group planning meetings, retreats, training events, conferences, camps and other times of fellowship as deemed necessary.

AMENDMENTS: The president shall appoint a committee to review the MSBW Organizational Guidelines every five years or sooner if deemed necessary. Proposed revisions shall be submitted in writing to every member of the MSBW Leadership Team at least thirty (30) days prior to a vote. Revisions must be approved by two-thirds (2/3) votes of the members of the Leadership Team.

Approved by the MSBW Leadership Team January 15, 2018